ASAP Academy Learner Handbook

Educate | Engage | Empower

Welcome to ASAP Academy!

We're so glad you're here. Whether you're just starting out or already deep in the work of advocating for safe abortion rights, this course is designed to help you learn, unlearn, reflect, and connect with a growing community of thoughtful learners and changemakers.

This handbook will walk you through everything you need to know, from who can apply, how to enroll, what to expect, and how to make the most of your time with us. Let's get started!

---

1. Enrollment & Admission

Eligibility Criteria

Foundation Course

Open to **anyone,** who wants to explore the politics, technicalities, and critical issues around **safe abortion rights**!

Whether you are new to the safe abortion rights movement as an advocate or looking to uplevel your knowledge for improving your capacity as a **researcher, programme manager, policy maker, public health expert, health care provider, trainer, doctor, nurse, clinic manager, lawyer, whether in NGO sector, academia or working with the government,** this course is for you. This space is not just for learning, it's about building a stronger, more connected community of advocates.

This is also for you if you work in:

- Sexual and reproductive health and rights
- Human rights
- Sex workers' rights
- Intersection with disability rights

- Family planning and contraception programmes
- Adolescent girls' issues
- Child marriage prevention
- Refugee and migrant crisis work
- LGBTQ+ rights
- GBV and IPV
- Or any social justice movement
-

Advanced Course

Open only to:

- Those who have completed the Foundation Course
- Alumni of past YAI programs

Note: We reserve the right to evaluate eligibility criteria and offer admission accordingly.

Enrollment Process

1. **Application Form**
   Start by filling out the **Enrollment Form**.
   You'll hear back from us **within 2 working days** after a quick vetting process.

2. **Payment & Confirmation**
   Once accepted, complete your payment.
   Full payment must be made **at least 7 days before** the course begins to confirm your spot.

Fees, Scholarships & Policies

Refund & Cancellation

Refunds will not be possible in case of cancellation.
However, we understand that people may have conflicting priorities making it difficult to join so if you are unable to attend we can hold your payment up to one semester beyond the one you have enrolled in.

Scholarships

We offer limited scholarships each semester to ensure access for youth, people living in conflict situations, marginalized communities and those who don't have any organisational affiliations. So please contact us for more details. You can write to us on - discussions@asap-asia-academy.org or mahak@asap-asia.org

2. Course Structure

Courses Offered

Foundation Course Modules

1. Gender, Patriarchy and Power

2. Menstruation, Conception and Contraception

3. Technical Updates on Safe Abortion

4. *(Bonus)* Politics of Self-Managed Abortion

Advanced Course Modules

1. Gender and Sexism in Mass Media

2. Public, Private, and Multiple Patriarchies

3. Crime and Punishment

4. Selective Abortion

Duration

- Both courses run for **12 weeks**

Learning Tracks & Certification

- Each module includes:

  - Pre-recorded videos

  - Reading materials

  - Assignments

  - 1 live session with trainer + peers

- **Live calls** and **on-time assignment submissions** are mandatory to be certified. You will receive live call schedules and assignment deadlines in advance.

- **Certification** is awarded upon successful completion.

- Live sessions require your camera to be on and your active participation.

---

3. Learning Platform & Technical Info

Accessing the Course

After payment:

- You'll receive a unique login for the **ASAP Academy website**

- You can change your password anytime

How to Navigate the Platform

You'll receive a **video guide during orientation call** to help you get started but here's the basic flow:

1. Go to ASAP Academy Website - https://asap-asia-academy.org/

2. Click on **My Account** and log in

3. Go to **Enrolled Courses**

4. Click on the **Curriculum Tab** to access your modules

Internet Requirements

Videos range from 15–45 minutes, so a **stable Wi-Fi connection** is important to avoid buffering.

Tech Troubles?

If you face any technical issues:

- Email the Academy Facilitator - Mahak@asap-asia.org / discussions@asap-asia-academy.org.

  You can also reach out to the facilitator directly via WhatsApp for any personal queries or support. - 8827183005

- Include a clear description, screenshots, or any helpful details

- We'll respond as soon as possible!

---

4. Course Participation Expectations

Live Sessions & Assignments

- Attend **all live sessions** with **camera ON**

- Be present and engaged, passive attendance will be marked as **absent**

- Submit assignments on time for better feedback and smoother live discussions

- To the best of our ability, the live call schedule will be maintained. However, in the event that more than half of the batch is unable to submit their assignments on time, we may need to postpone the session to uphold academic integrity.

We kindly ask you to keep in mind our collective responsibility in ensuring a smooth and enriching learning experience for the entire cohort.

WhatsApp Group

- You'll be added to a **Learner WhatsApp group**

- Use it to share, ask, connect, and stay in the loop

5. Assessment & Grading

- Your learning will be evaluated through **assignment submissions** and **live session participation.**

- The aim isn't to judge, it's to **understand how well you're learning**, and to help us support you better

- We have a policy around use of AI and please refer to it – [click here](#)

Late Submissions & Extensions

If something comes up that could delay your submission, do let us know.
We're here to support you but it is important for us to ensure that the schedule is maintained for the larger learning community.

---

6. Language & Accessibility

- The course is currently in **English**

- We are working on translating materials and adding **video subtitles** - expected by **end of 2025**

Final Words

This course is more than just modules and assignments, it's a space to **build community**, explore **critical ideas**, and grow as a learner and advocate.

Thank you for joining us.
Let's **learn, reflect, challenge, and grow together.**